



বাংলাদেশ এসোসিয়েশন, হিউস্টন
Bangladesh Association, Houston

A Nonprofit Organization, Established in 1978, Charter #3-00084-4754-9
13415 Renn Road, Houston, TX 77083

<http://www.bangladesh-association.com>

**Board of Directors
(2011-2012)**

Shah Haleem

Chairperson
1. (281) 748-9881

Khaled Khar

Vice Chairperson
3. (281) 748-4594

Nahida Naser

Secretary General
5. (281) 467-8777

S. M. Zahidul Azad

Director c
2. Finance and Budget
(832) 692-1233

S. M. Haleem (Mitu)

Director c
1. Organizational Affairs
(832) 866-6944

Syeda Kusum Ka

Director c
4. Cultural Affairs
(713) 584-5033

Maleque Choudhury

Director c
7. Sports & Games
(832) 878-6878

Picnic Telecon Oct 21, 2014 @ 12 pmo 1 pm

Attendees: Shah Haleem, Khaled Z Khan, SM Haleem, Nahida Naser, Syeda K Kali, Monjur Rahman, Ashiquil Talukder, Maleque Choudhury, SM Azad

To Do List Before and During the PICNIC

Fund needed: ~ \$3200 – Estimated

Fees – Kids under 5 FREE, Kids 5 to 12 \$5.00, Members \$8, Nonmember \$12

Promotion - Mail out, Email notification, posters distribution - **Done**

Phone calls –automated message

Booth Reservation – Call and let people know that they can rent a booth.

Booth rental \$35/booth with one table. Reservation required. – S. M. Haleem (Mitu)

Food tickets – SM Azad

Cash Register and Change – need \$200 in change – SM Azad

Sports gifts – buy necessary prizes for all sport activities

Raffle draw: We always buy 4 to 5 prizes, Budget \$200, Estimated Tickets sale \$300.

Food/Drinks

Food order -

Pizza – 20 large pizzas -

Salad – Masoon Bhai

Breakfast – For Volunteers Donuts, Muffins from Sam's (Will try to get Donation)

Food pickup –

Drinks (Coke, Water, Tea), Sugar, Milk, Chips, Crackers

Food serving utensil – from BAC

Plate, cups (water and tea), napkins, forks, spoons – S. M. Haleem (Mitu)

Water – S. M. Haleem Mitu

- Arranging truck to take all materials and supplies from BAC
- Equipments from BAC
- 1. Picnic and BAH banners – Need to take from BAC
- 2. Sound systems - Jahangir bhai
- 3. Street signs- **Need to Order** 6 signs (3 left arrow and 3 Right arrow: It should say: BAH PICNIC)
- 4. Tool Box (hammer, nail, tape, etc) – S. M. Haleem (Mitu)
- 5. Extension cables, and multi plugs – S. M. Haleem (Mitu) if you have please bring.
- 6. Tea pot, serving utensils, Microwave – S. M. Haleem (Mitu)
- Games and Fun stuff – need to take all necessary equipments –
- 1. Men's: Bingo, Race, Volleyball, Tag of war, Chess, Caramboard, Soccer, Cricket,
- 2. Women's: Candy race, Chess, Balance (Egg) Race, Pillow tosses, Ludu, Tag of war
- 3. Kids: Race, Balance (Egg) Race, Candy race, Shoe race etc
- 4. **Trophies: did any one order, how many, who will order**
- Set up BAH Booths-
- Membership forms – Will bring 100 copied - S. M. Haleem (Mitu)
- Member list –
- Membership drive –
- Live music –
- First aid box – S. M. Haleem (Mitu)
- Photography –