



OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

ANNISE D. PARKER
MAYOR

January 3, 2014

Shah Haleem
Chairperson
Bangladesh Association of Houston
13415 Renn Road
Houston, TX 77083

Dear Mr. Haleem:

In January 2012, I asked you to serve the City of Houston and my administration as a member of the renewed and reinvigorated Mayor's International Trade and Development Council ("MITDC") for the South Asia region for a two-year term, which has concluded on December 31, 2013. In reviewing the Council's year-end report and in discussions I have had with community leaders, I am aware of the exceptional vision and passion members of this group have brought to their service. Thank you in particular for your contributions to this dedicated group, which have left their mark on the record of success generated over the past two years.

After discussions with my international team, I am enthusiastically renewing the MITDC for an additional two years. In keeping with some of the changes we made in 2012, it is my vision that this group remains a vital network and forum for Houston's international leaders and stakeholders, but that it not exist in a vacuum. To this extent, I have asked my international team to closely coordinate the efforts the MITDC makes with broader trends shaping the city of Houston, and to work with you to create a plan of action, which will be presented to me yearly. I am also asking each Council region to concentrate on growing Houston's international network by engaging in broader outreach and interaction with local, national and international partners. It is my expectation that the efforts made in the next two years will result in Houston being more connected, both internally and within our global context, and this is part of the legacy I am asking the MITDC to help my administration to create.

We have received a number of inquiries for participation in future MITDCs. Should you have an interest in continuing your participation in the revamped MITDC for a two-year term (January 2014-December 2015), you are encouraged to reach out to my Office of International Trade and Development a statement of interest indicating which regional Council you would like to join and your updated resume by no later than January 31st. For your convenience, your response may be directed via email to moitd@houstontx.gov.

Sincerely,

A handwritten signature in black ink that reads "Annise D. Parker".

Annise D. Parker
Mayor