

Date: Sunday, April 9, 2017 @ 2 pm  
BAH & BAC Meeting

Agenda:

1. Roll call: Shah Haleem, Shumana Salauddin, SM Haleem Mitu, Azmal Khan, Rawnak Chowdhury Rumana, Ashiqul Talukder, Punno Chowdhury, Parvin Salam, Syed Dinar, Shikha Afroz, Afzal Ahmed, Abul Chowdhury, Mohammed Moniruzzaman, , Naznin Masud, Monjur Rahman, and Azadul Haq.

Approve of the following agenda

1. BAC Where we stand – What we do from here
2. Formation of BAC Committee
3. Appoint joint positions
4. Discussions of the agenda
5. Questions and Answers
6. Meeting Adjourned

Chairman Mr. Shah Haleem started the meeting by welcoming attendees in the meeting. He also handed out the meeting agenda, job responsibilities of Board of Directors (BoDs), and BAC construction updates and financial statements. Mr. Haleem went over BoD's job duties, responsibilities, and their roles. He stated BAH is already a great organization in the county; but if all the BoDs focus on their roles and responsibilities and do their job right then it will be one of the greatest organizations in the nation. Mr. Haleem suggested that all BoDs should work as a team and help each other. He mentioned that BAC has \$270,000.00 in the bank and about \$80,000 unpaid Pledge which could be possible to collect at the next GALA. However, we need about \$1.2 Million to finish BAC Construction. The estimated expenses are as follows:

**Estimated Expenses:**

1. AC- \$100,000.00
2. Civil \$600,000.00-700,000.00
3. Flooring 60,000.00
4. Electrical wiring \$80,000.00-\$100,000.00
5. Wall Sheetrock\_ \$60,000.00
6. Painting doors, Plumbing, Fixtures, Electrical fixtures \$50,000.00
7. Sound System \$25,000.00
8. Metal Fence all around \$30,000.00

BAH Board members nominated and approved following individuals for the joint positions.

Motions were passed unanimous.

Mrs. Parvin Salam for Joint Director of Organizational Affairs

Mrs. Mahmuda Chowdhury Punno for Joint Secretary General

Mrs. Shikha Afroz for Joint Director of Youth Development

Mr. Shah Haleem Proposed a motion that all “BAH, BAC, and Zee Memorial Fund donations must be collected in the form of Check, Money Order or Cashier Check; No cash at all”. Mr. Azmal Khan second the motion and BoDs passed it unanimously.

Mrs. Shumana Salauddin suggested that BAH should also accept donation paid by credit card. She also advised that BAH Director of Finance or Joint Director of Finance should have “Square App” on their phone and the terminal to charge credit cards. This service is free and easy to use.

Cultural Secretary Mrs. Ruman Rawnak cleaned BAC with cleaning crews. Board greatly appreciated her hard work and time.

BAC Director Mr. Afzal Ahmed advised that there should be a permanent membership committee who will constantly work on increasing members and solicits everyone to become BAH member. He mentioned that he will be working to reform BAC committee, and will give more time on BAC construction.

Mr. Abul Chowdhury talked about collecting small donation from all members daily, weekly or monthly basis through FOBAC. He also mentioned that if we even collect only \$2 from an individual and can sign up 4000 members that will almost \$8,000 donation for BAC every month. He advised that we should use electronic media to increase members and collect membership dues.

Mr. Syed Dinar, gave us quick review of BAC current bank statement, he also discussed BAC constructions, expenses and budget. He suggested that we need more support to execute the plan.

Mr. Azadul Haq, FOBANA Chairman said we need to establish data infrastructure, he suggested that a digital infrastructure will help promoting data sharing and consumption. He mentioned a infrastructures is needed for the operation of a society as well as the services and facilities, and it is also necessary for our data economy to function.

He also mentioned that we need to think broadly by welcoming new ideas to move forward from where we stand today. Some of other ideas he suggested were:

- a. Organize Houston’s Festival on a regular basis with Bangladeshis and other communities to go broad with our publicity and recognition. He gave an Example of his recent visit to Florida for “Asian Festival” where they had almost 100 stalls/vendors and businesses. He mentioned they had great success and had almost 20 thousand visitors.
- b. Creating an operating procedure in a PDF format where each director will have their own operating procedure so that they can perform better.
- c. Create an open platform where students and other performers can participate, get recognized and use that recognition to their schools or other organizations for better opportunities. This will bring bigger audience and other organizations might also donate for our community.
- d. Addition to Mr. Azadul Haq’s ideas, Mr. Abu Chowdhury added that there are numbers of ways we can make this stream a supper success. He said many people are not directly connected with Bangladesh Association rather they are connected with

other society or organization. One of the examples he gave is Cancer Society. He said BAH can join with those organizations as well to bring more for BAH.

BAC Secretary General Mr. Mohammed Moniruzzaman suggested that we should still continue to collect donation by knocking at the door and asking every individual to help build BAC.

Mr. Ashiqul Talukder, Director of Youth Development and Spring picnic coordinator will pick up picnic from Sam's club and will post them to all Bangladeshi grocery stores.

Mr. Azmal Khan, Finance Director, suggested that When BAH help a family Through our Z Memorial Fund BAH should always keep the name and info in confidential matter and not disclose the name of the family to protect their identity.

Mr. Shah Haleem adjourned the meeting

Meeting Minutes taken by

Punno Chowdhury